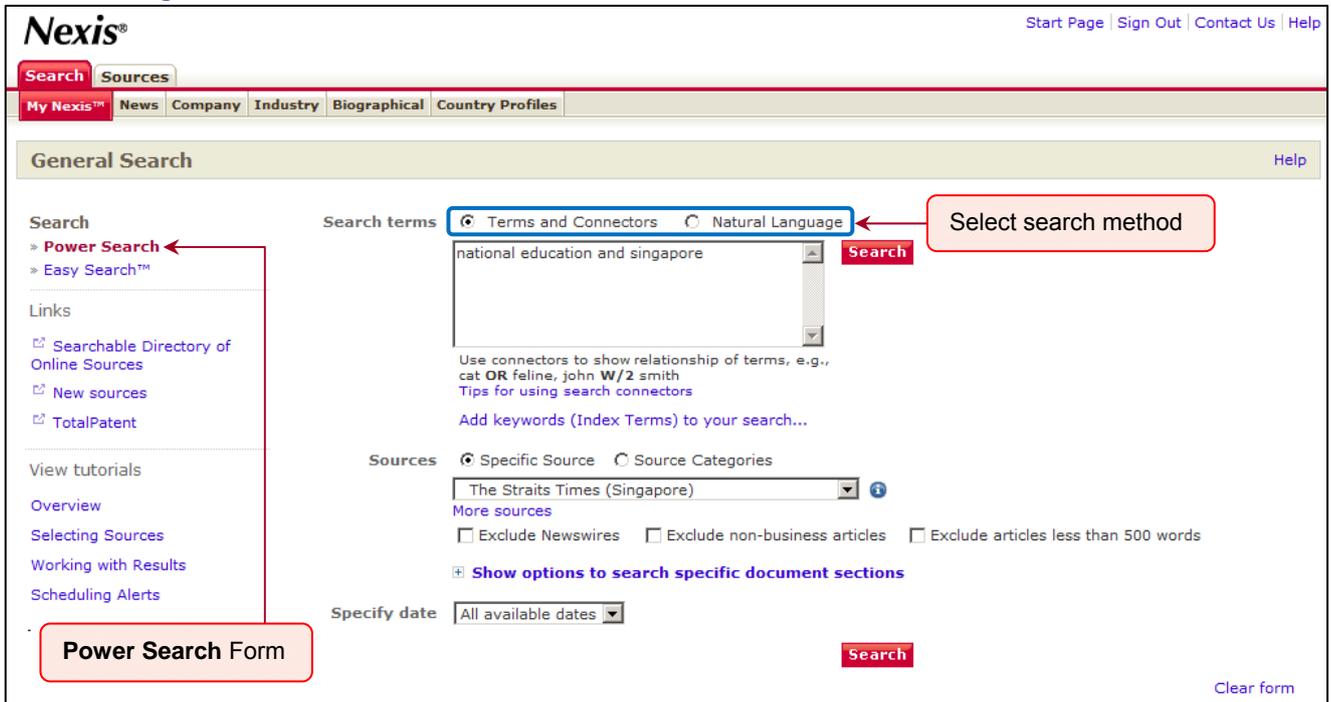


# Search Guide - LexisNexis Academic

LexisNexis Academic provides access to full-text news from over, 350 newspapers, 300 magazines and journals, and 600 newsletters. News coverage includes stories in national and regional newspapers, wire services, broadcast transcripts, international news and non-English language sources. Some of the newspapers covered include The Straits Times (Singapore), The Business Times (Singapore), New Straits Times (Malaysia), South China Morning Post, The New York Times, The Times (London) etc.

Access: <http://libservy.nie.edu.sg/login.php?url=http://www.nexis.com>

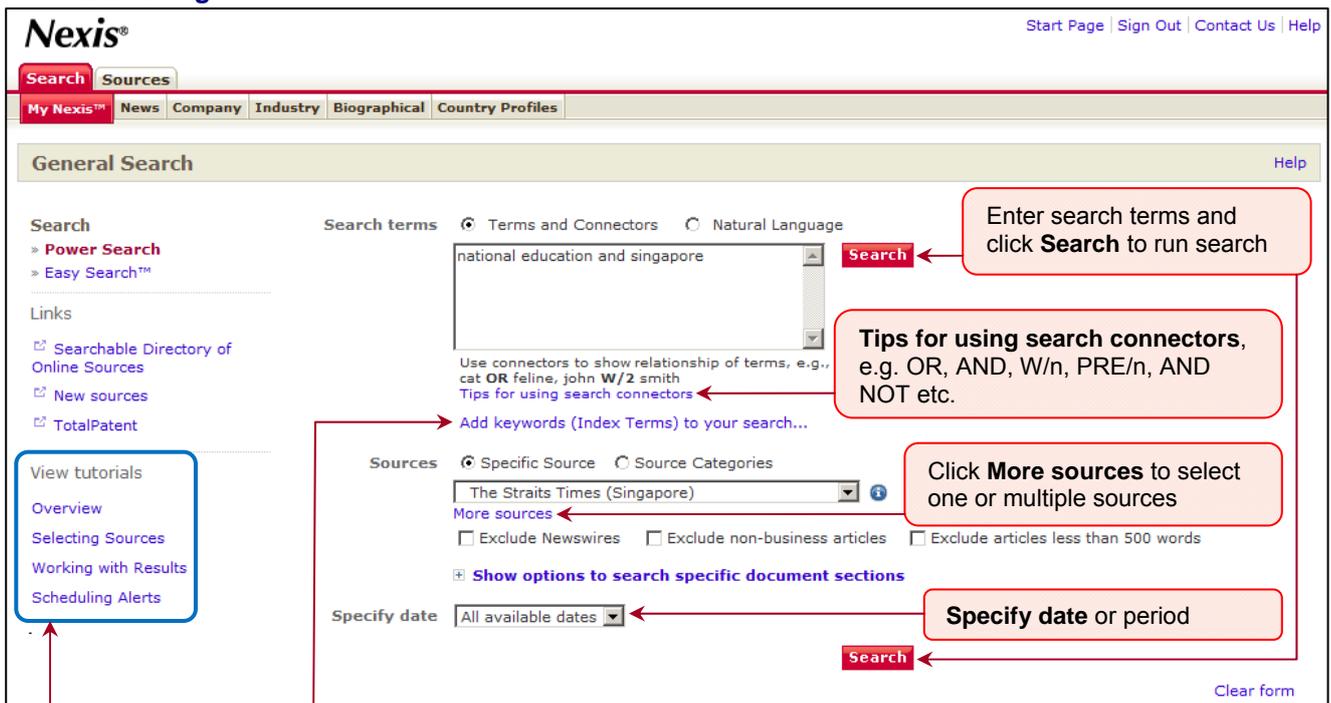
## 1. Getting Started



The screenshot shows the LexisNexis Academic search page. Key elements and annotations include:

- Search Method Selection:** A red box labeled "Select search method" points to the radio buttons for "Terms and Connectors" (selected) and "Natural Language".
- Search Form:** A red box labeled "Power Search Form" encompasses the search input area, source selection, and date specification.
- Search Terms:** The search input field contains "national education and singapore".
- Source Selection:** The "Sources" dropdown menu is set to "The Straits Times (Singapore)".
- Search Button:** A red "Search" button is located below the search terms field.
- Left Navigation:** A "Power Search Form" label points to the "Power Search" link in the left-hand navigation menu.

## 2. Searching



The screenshot shows the LexisNexis Academic search page with detailed annotations for the search process:

- Search Execution:** A red box labeled "Enter search terms and click Search to run search" points to the search input field and the "Search" button.
- Search Connectors:** A red box labeled "Tips for using search connectors, e.g. OR, AND, W/n, PRE/n, AND NOT etc." points to the search terms field.
- Source Selection:** A red box labeled "Click More sources to select one or multiple sources" points to the "More sources" link below the source dropdown.
- Date Specification:** A red box labeled "Specify date or period" points to the "Specify date" dropdown menu.
- Interactive Tutorials:** A blue box labeled "Interactive tutorials" points to the "View tutorials" link in the left-hand navigation menu.
- Index Terms:** A red box labeled "Select LexisNexis® Index Terms to add to your search" points to the "Add keywords (Index Terms) to your search..." link.

### 3. Managing Results

View results in different formats:

- **List** – Displays basic information about the documents in a numbered list.
- **Expanded List** – Displays each search word/phrase in context surrounded by approximately five words.
- **Full Document** – Display document(s) in full text.
- **Full with Indexing** – Display document(s) in full text with LexisNexis® Index Terms and their relevancy scores.
- **Custom** – Displays document segments you want to view. For example, you can choose to view only the body of your documents without the headline, date, etc.
- **KWIC™** – Displays documents in the "Key Words In Context" format, showing each search word/phrase surrounded by approximately 25 words.

Sort results by **Chronological, Publication Date** or **Relevance**

Enter search words/phrases and click **Go** to further refine search

Edit your search query

Sort **Result Groups** alphabetically

Sort **Result Groups** by number of documents

Download **Result Group** data to Excel format

The screenshot shows the Nexis search results page for the query "(national education and singapore) (960)". The interface includes a search bar, a "Show" dropdown set to "Expanded List", and a "Sort" dropdown set to "Publication Date". A "View Tagged" button is visible above the results list. The results list contains three entries, each with a checkbox for selection. On the left, a "View Multiple Groups" sidebar is open, showing a tree view of sources and filters. At the bottom, there are buttons for "Print Documents", "Email Documents", "Download Documents", and "Share this search". A "Help" button is located at the bottom right of the interface.

Click to filter results by **Groups** shown

Mark or unmark **all** records to print, email or save documents

Mark **selected** record(s) to print, email or save document(s)

**Print Documents**

**Email Documents**

**Download Documents**

**Share this search** – obtain persistent link for search statement

**Help**

### 4. Getting Help

For enquires on search techniques, contact the **References Services** at [libref@nie.edu.sg](mailto:libref@nie.edu.sg) or 6790 3631/3623. For enquires on **NIE Login Account**, contact the **ACIS Service Desk** at [servicedesk@nie.edu.sg](mailto:servicedesk@nie.edu.sg) or 6790 3033.